



Massachusetts Systems Contractors Association, Inc.

“Representing and Educating the Electronic Systems Industry since 1978”

1 Merchant Street, Suite 112 – Sharon MA 02067

781.784.2102 (P) | 781.784.2909 (F)

office@msca-systems.org | www.msca-systems.org



From: Board, Electricians (REG) <electricians.board@state.ma.us>

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BUSINESS LICENSE PSA

- 1) *Why am I receiving a new business license number and card? What is the regulation? According to 237 CMR 16.03: **Business Entities (1) Licenses Required.** (b) “All business entities engaged in electrical or systems work for which a license is required shall maintain a license in the name of the business entity...”* The license type is AI and is assigned to any business whether electrical or systems business. The licensee of record determines whether the entity is able to operate in electrical or systems work.
- 2) *Who was issued a new license and why did I also receive a new Master or Systems Contractor license card?*
Any business entity on record and already licensed with the Board. All Master or Systems Contractor licenses that had business names were then reprinted without the business name.
- 3) *I received two AI license cards was that an error and what should I do? In some instances, due to oversight some were issued duplicate license numbers. If so the lower number will be permanent but the higher number will be voided once you notify us. Please also return that license card to the Board office.*
- 4) *Does the new license number replace my old Master or Systems Contractor license?*
No, The AI license does not replace the Master or Systems Contractor license. It is assigned solely to the business and does not by itself authorize the business to engage in the business of electrical or systems work without a licensee of record.
- 5) *With the new business license what does this mean for the business entity’s trucks and advertising? For any existing advertisements the Board will not require any changes to reflect the new license number at this time; however licensees shall be expected to eventually comply with 237 CMR 18.01 (2) “... Any sign, advertisement or other business communication of a Master Electrician Journeyman Electrician or Systems Contractor shall indicate the type of license and the license number...”*
- 6) *Which license number should be used on permit applications? Both. The business license that has the business name must be used on all permit applications in addition to the licensee of record's license. The business license never changes although the licensee of record may change.*
- 7) *If I am a licensee of record for more than one business entity; will a new license be issued for each one? Yes each business entity should receive its own business license number.*



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- 8) *If I operate by a DBA am I required to have the business license? No. Licensees going by DBA only will not be issued a separate business license. Corporations, LLCs or partnerships registered with the Secretary of State who also go by a DBA will be issued a new license to the Corporation, LLC or partnership.*

- 9) *Why am I now hearing about the license? Was there notice given? The business license was required since November 2017. The DPL commenced development in 2019 and the Board issued notices via the DPL website and via a mailing in March to the addresses on record.*

- 10) *Will the business license need renewing? How do I link the license to my Eplace account? The business license expires on the same cycle as the Master and Systems Contractor license. The license should be linked to an Eplace Portal account similarly. To do this you will need the authorization code which can be obtained by emailing the Board.*



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Controls Council	Association	Association	Advisory	Association	Association
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